



## Application for Employment

AN EQUAL OPPORTUNITY EMPLOYER  
 All employment decisions, are made without regard to  
 unlawful considerations of race, sex, religion, natural origin,  
 age, disability, or any other legally protected status.  
 Reasonable accomodations are available to qualified disabled individuals, upon request.

**PLEASE ANSWER ALL QUESTIONS**

**Date:** \_\_\_\_\_

### PERSONAL INFORMATION

<b>NAME</b> Last                      First                      Middle	<b>SOCIAL SECURITY NUMBER</b>
<b>PRESENT ADDRESS</b> Street                      City                      State                      Zip Code	<b>PHONE</b>
Are you over the age of 18? <input type="radio"/> Yes <input type="radio"/> No  If no, you will be required to submit a work permit or proof of graduation from high school or the equivalent, if hired.	If hired, can you provide proof that you are a citizen or national of the United States of America, a lawful permanent resident or an alien authorized to work in this country? <input type="radio"/> Yes <input type="radio"/> No (Proof of employment authorization status will be required if you are hired.)

### EMPLOYMENT DESIRED

Position desired	Date you can start, if offered employment	Compensation desired
Are you applying for: <input type="radio"/> Full-Time <input type="radio"/> Part-Time <input type="radio"/> Temporary		
Fill out Schedule of Availability below to list hours and days available.		
Can you perform the essential functions of the job for which you are applying with or without reasonable accomodation? <input type="radio"/> Yes <input type="radio"/> No <small>A description of the physical requirements will be provided upon request for your review.</small>		
If required, are you will to work overtime? <input type="radio"/> Yes <input type="radio"/> No		
Briefly describe your qualifications for the work and any special skills or experiences you possess that will be of special benefit in the job for which you are applying:		
Which source prompted your application? <input type="radio"/> Advertisement <input type="radio"/> Walk In <input type="radio"/> Employment Agency <input type="radio"/> Other <input type="radio"/> Employee <small>Please provide name:</small>		

### SCHEDULE OF AVAILABILITY

POSITION: _____	NAME: _____						
<input type="radio"/> Available all shifts <input type="radio"/> Availability as follows							
<small>Note: Shift start and end times vary by position and restaurant. See management for clarification.</small>							
	MON	TUE	WED	THU	FRI	SAT	SUN
AM - availability up to 4p.m.							
PM - availability up to restaraunt close.							

## CRIMINAL RECORD HISTORY

Have you ever been convicted of a crime?

Yes  No

(Note: do not list the following: arrests or detention that did not result in conviction; convictions for which the record has been judicially ordered sealed, expunged, or statutorily eradicated; misdemeanor convictions for which probation has been successfully completed or otherwise discharged and the case has been judicially dismissed; any arrest for which a pretrial diversion program has been completed; or any marijuana possession convictions more than two years old.)

If yes, what was (were) the offenses? \_\_\_\_\_

Date(s) and place(s) of conviction \_\_\_\_\_

A CONVICTION WILL NOT NECESSARILY BE A BAR TO EMPLOYMENT. Factors such as age at the time of the offense and relevance to the job for which you are applying, seriousness and nature of the offense, and rehabilitation will be taken into account.

## WORK HISTORY (Please fill out completely, even if accompanied by resume)

List most recent work experience (paid or unpaid) first. Account for all time and complete all items.

Company Name: _____ Telephone ( ) _____		DATES EMPLOYED:	
		From Mo/Yr	To Mo/Yr
Your Title and Description of Work Performed:		BASE RATE OF PAY	
		Start	End
Supervisor:	May we contact this employer for reference?		
Reason for Leaving:	___Yes ___No		
Company Name: _____ Telephone ( ) _____		DATES EMPLOYED:	
		From Mo/Yr	To Mo/Yr
Your Title and Description of Work Performed:		BASE RATE OF PAY	
		Start	End
Supervisor:	May we contact this employer for reference?		
Reason for Leaving:	___Yes ___No		
Company Name: _____ Telephone ( ) _____		DATES EMPLOYED:	
		From Mo/Yr	To Mo/Yr
Your Title and Description of Work Performed:		BASE RATE OF PAY	
		Start	End
Supervisor:	May we contact this employer for reference?		
Reason for Leaving:	___Yes ___No		
Company Name: _____ Telephone ( ) _____		DATES EMPLOYED:	
		From Mo/Yr	To Mo/Yr
Your Title and Description of Work Performed:		BASE RATE OF PAY	
		Start	End
Supervisor:	May we contact this employer for reference?		
Reason for Leaving:	___Yes ___No		

You may attach a sheet, if necessary, to provide further information regarding your work history.

**EDUCATION**

NAME AND ADDRESS OF SCHOOL	COURSE OF STUDY	YEARS COMPLETED	LIST DEGREE	GRADUATED? Yes/ No
High School				
Jr. College or College				
University				
Technical or Vocational School				

**REFERENCES**

Please provide the name, address and telephone number of three people who would be willing to provide a business reference.

NAME/RELATIONSHIP	ADDRESS/PHONE	BUSINESS	YEARS ACQUAINTED
1.			
2.			
3.			

**SIGNATURE**

**READ CAREFULLY BEFORE SIGNING APPLICATION.**

I certify that the information given by me in this employment application is true and correct and containing no material omissions of any kind. I understand that any false statements or material omissions of fact made by me in this employment application or the interview process may disqualify me from employment or result in my termination. I authorize **CHIN CHIN CAFE, INC (THE COMPANY)** to investigate my background and fitness for employment, including, but not limited to verification of my social security as well as an investigation of all other information provided in this employment application. I release **CHINCHIN CAFE, INC**, its employees and agents from any and all liability for failing to hire me or terminating my employment due to such false information or material omissions. I authorize the companies, schools or persons named above to give **CHIN CHIN CAFE, INC** any information regarding my employment or educational background, together with any information they may have regarding my employment or educational background, together with any information they may have regarding my qualifications for the job for which I am applying, whether or not it is in their records. I hereby release said companies, schools or persons and their employees and agents from any and all liability resulting from the disclosure of this information.

I UNDERSTAND THAT IF I AM HIRED, MY EMPLOYMENT RELATIONSHIP WITH **CHIN CHIN CAFE, INC** IS AT-WILL, WHICH MEANS THAT IT MAY BE TERMINATED AT ANY TIME, WITH OR WITHOUT CAUSE OR ADVANCE NOTICE, BY EITHER ME OR **CHIN CHIN CAFE, INC**. In addition, if I am hired, **CHIN CHIN CAFE, INC** will have the right to impose discipline or alter my position at its discretion. I understand and agree that no representative of **CHIN CHIN CAFE, INC** may enter into any agreement contrary to the foregoing unless it is done by way of a specific, written agreement signed by the President or CEO of **CHIN CHIN CAFE, INC**.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_